



BRITISH-HUNGARIAN TRAINING AND EDUCATIONAL CENTRE
LONDON INSTITUTE CITY & GUILDS INTERNATIONAL
PROGRAMME & EXAMINATION CENTRE
THE PARTNER INSTITUTE OF HASTINGS COLLEGE OF ARTS & TECHNOLOGY
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Dear Inquirers!

We would like to introduce you our School and tuition system!

History of the school:



The Paulay Foundation¹ has been committed to supporting the educational reforms necessary to promote the full membership of Hungary to the European Union by establishing the **British-Hungarian Training and Educational Centre**^{2 3}.

The Foundation has the license to offer London Institute City and Guilds Examinations⁴, which thus enable its students to be awarded International degrees recognised in more than 105 countries worldwide in tourism, hotel and catering industries. Accordingly, City & Guilds Advanced Diploma in Hotel Management, and in International Tourism, awarded to our students will be certificated in the United Kingdom.

More than 95% of our students successfully passed the examinations. Our graduated students are working in *Austria, Australia, Ireland, Canada, Germany, and Switzerland* and at *Hungarian* hotels and travel agencies.



In July 2002 the School was approved as International Program and Examination Centre of the European Computer Driving Licence⁵.

In July 2002 educational programme of the Foundation was accredited by the **Budapest Business School**, International Faculty of Commerce, Catering & Tourism.

Long term Objectives:

- To increase general erudition
- Transferring professional knowledge at an International level and to reinforce motivation, dedication and sense of vocation for the profession
- Development of morality involving entrepreneurial animus and ability
- Transmitting entrepreneurial knowledge and translating it into practice with development of strategic point of view.

¹ -Privileged Public Benefit Foundation
16.Pk 60535/ 1994/ 5107.

² Budapest Metropolitan Court nr: 14-953 / 97. 186.lt.sz.

³ Ministry of Education no: 101635

⁴ London Institute City & Guilds Accreditation no: 905206

⁵ Accreditation number: 250/ 2002

⁶ Accreditation number: 31318/ 2002

Aims of training

- ✓ to prepare future experts for the new challenges arising from the development of the international market economy
- ✓ to receive essential knowledge and skills enabling students to work
- ✓ communicate according to International standards and to allow the students to have an active participation in the international labour market.

The training

- Takes **2 academic** years (4 terms) + 8 weeks summer practice
- Is **full-time**
- **Incorporates** the professional subjects in English
- **Enables students** to take different levels of English language examinations
- **Adapts and integrates** theoretical and practical requirements of the English professional training
- **Includes** the development of personality and the reinforcement of self-esteem

Subjects of the course:

- | | |
|--|---|
| <ul style="list-style-type: none">✓ Banqueting,✓ Catering (practical & theoretical),✓ Communication,✓ English professional language,✓ Financial Control✓ Food and Beverage✓ Gastronomy,✓ Geography,✓ Hotel studies,✓ Housekeeping | <ul style="list-style-type: none">✓ Hygiene✓ International law studies,✓ International Marketing✓ Management studies as follows: managing people, managing operations and information, customer services.✓ Tourism studies (practical & theoretical), |
|--|---|

* The tutorial system based on credit system.

Conditions of enrolment

- Possession of secondary school leaving certificate (**GCE**)
- Intermediate command of English
- Professional efficiency.

Obtainable qualifications:

Each student, who successfully passes all examinations, will receive:

International qualifications:

1) Advanced Diploma in Hotel Management

a) Components:

- i) Food and Beverage Principles and Practice
- ii) Reception Operations Principles and Practices
- iii) Accommodation Operations Principles and Practices



2) Advanced Diploma in International Tourism

a) Components:

- i) Tourism Industry – social and economical factors
- ii) Strategic Customer Service
- iii) Tourism Marketing
- iv) Financial Control
- v) Managing Information and Operations
- vi) Managing people
- vii) Project
- viii) Practice

3) ECDL (European Computer Driving Licence)

4) Manchester Metropolitan University Bachelor of Arts Honours Degree

- a) After finishing the training
- b) The candidates need to have the London Institute City and Guilds Advanced Diplomas in International Tourism and Hotel Management.

Hungarian qualifications:

- 1) Bachelor Degree of the Budapest Business School International.

The Advanced Diplomas will be certified in *Great Britain* and issued by the *London Institute City and Guilds*.

City & Guilds International

London Institute City & Guilds Diplomas are accepted in the following countries:

- | | | | |
|--|-------------------------------|-----------------|--------------------------|
| 1) Antigua and Barbuda | a) British Columbia | 40) Hong Kong | 65) Nigeria |
| 2) Argentina | b) Alberta | 41) Hungary | 66) North Carolina (USA) |
| 3) Ascension Island – South Atlantic Ocean | c) Ontario | 42) India | 67) Norway |
| 4) Atlanta (USA) | 21) Canary Islands – Tenerife | 43) Indiana | 68) Ohio (USA) |
| 5) Australia | 22) Cayman Islands | 44) Irak | 69) Pakistan |
| 6) Austria | 23) China | 45) Iran | 70) Palm Desert (USA) |
| 7) Azerbaijan | 24) Columbia | 46) Ireland | 71) Papua New Guinea |
| 8) Bahamas | 25) Coupville (USA) | 47) Italy | 72) Philippines |
| 9) Bahrain | 26) Cyprus | 48) Jamaica | 73) Poland |
| 10) Bangladesh | 27) Czech Republic | 49) Japan | 74) Russia |
| 11) Bangladesh | 28) Denmark | 50) Jordan | 75) Saudi Arabia |
| 12) Barbados | 29) Ethiopia | 51) Kenya | 76) Seychelles |
| 13) Belgium | 30) Fiji | 52) Kuwait | 77) Sierra Leone |
| 14) Belize (Central America) | 31) Florida (USA) | 53) Libanon | 78) Singapore |
| 15) Bolivia | 32) France | 54) Liberia | 79) Solomon Island |
| 16) Botswana | 33) Gambia | 55) Libya | 80) South Africa |
| 17) Brazil | 34) Germany | 56) Malawi | 81) Spain |
| 18) Brunei | 35) Ghana | 57) Malaysia | 82) Sri Lanka |
| 19) Cameroon | 36) Gibraltar | 58) Mali | 83) Sultanate of Oman |
| 20) Canada | 37) Greece | 59) Malta | 84) Sweden |
| | 38) Guyana | 60) Mauritius | 85) Switzerland |
| | 39) Holland | 61) Mexico | |
| | | 62) Netherlands | |
| | | 63) New Guinea | |
| | | 64) New Zeland | |

86) Syria	91) Turkey	95) Venezuela	100) Zambia
87) Taiwan	92) Uganda	96) Vietnam	101) Zimbabwe
88) Tanzania	93) United Arab Emirates	97) Washington (USA)	
89) Tennessee	94) United Kingdom	98) West Indies	
90) Trinidad and Tobago		99) Yemen	

English language course:

We can organise *General English* courses for students in different levels (beginner, pre-intermediate, intermediate). The students need 1 or 2 educational years to reach intermediate level if they start as beginners.

If the student is hard working he/she can reach intermediate level in 1 educational year (about 9-10 months).

If the students wish we can organise them English language course in the United Kingdom.

After the course the students can take *TOEIC* (Business English Examination) or / and *Cambridge Examinations*.

After the General English course the students can take courses

- a) at our school we prepare the students for London Institute City & Guilds Advanced Diplomas in the fields of
 - i) International Tourism and
 - ii) Hotel Management.
- b) At any Hungarian or international higher-educational institutions, college or university
- c) With the City & Guilds Advanced Diplomas the students can work abroad.

Computer course: We prepare Computer Driving Licence) Word, Excel, Power Point Databases.



students for ECDL (European Examinations. Studies include: programmes, Internet, and

Social & leisure activities

The School arranges a number of students, including trips in the other European countries.

Whilst such trips may be related to and broaden their experiences.



visits to places of interest for European Union's major cities and their studies, they are also good fun

Expectable fees of the professional course:

Tuition fee: € 4,800.-/person/ academic year

Registration fee: € 100.-/person/year

International Examination fee: We give information about the examination fees at the beginning of each year.

Fees of books: approximately €100.- - 200.-/person / year

*In case of foreign students we make a contract with the applicant parents about the financial terms.

General English language course

Tuition fee: €4,159.-/person/academic year

Fees of books: approximately €100.—200.-/ person

Registration fee: €100.-/person

Computer course:

1. Tuition fee of intermediate qualification: €841.- / person + examination fee
2. Tuition fee of superlative qualification: €1,122.- / person + examination fee

Examination fees:

* We give information about the examinational fees at the beginning of each year.

Accommodation:

Can be arranged by us at a youth-centre or by the students' own.

Account number

Paulay Foundation: **OTP Bank: 11715007-20415712**

Our graduated students we are proud of



„First of all, I would like to take this opportunity to thank my former school for everything I learnt there. I obtained the London Institute City & Guilds Advanced Diplomas, which are accepted in more than 100 countries. What's more, the ECDL (European Computer Driving Licence) qualification as well was part of the curriculum, and I participated in training programmes like: communication, customer care and presentation skills. All these only helped me to get my present job, here in Ireland, and I get on really very well. I recommend these qualifications because though the course is very complex it gives a better chance to get jobs, like: airhostess, tour guide, administration clerk, travel agent, catering professional, etc. Because of the international qualifications, I had a great advantage when applying for my present job.” *Anita Hermecz*



„I was a former student at the British-Hungarian Training & Educational Centre, and I acquired International Qualifications there. These qualifications are good references not only in the European but also the even larger labour market as well. The Advanced Diplomas helped me to become a GM Assistant in a five star Apartman Hotel in **Austria**.
The professional subjects (theoretical & practical) we studied, opened up new vistas, and prepared me for the big challenges in this profession. *Gyöngyi Havasi*



„I would like to take this opportunity to thank my former school for everything I received there. I acquired the useful knowledge and skills that helped me to get a job in a four star Hotel, in Ireland, as a Reception Manager. During my studies at the School, strong foundation was laid of everything one needs to become professional in this area. I would also like to say that our teachers were very supportive and attended every issue in a personalized way, all through the course”. *Annamária Takács*